

Name:	Hospital Number:	NHS number:	Date:
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<b>Checklist ready for NWTS Transfer</b>	<b>Tick or N/A</b>
Referring PICU/ lead consultant in the call and NWTS consultant in the call	
<i>Bed confirmed- Date: ..... Time: .....</i>	
<i>Accepting consultant ..... Ward ..... Contact Number.....</i>	
Date of most recent positive micro-organisms (including COVID-19) ..... Last positive result .....	
<i>Any past h/o multi-resistant organism? Site:..... Date..... Sensitivities .....</i>	
<i>Adequate IV access x2 - flushed and working</i>	
<i>Insertion date(s) 1 ..... 2 ..... 3 ..... 4 .....</i>	
<i>Site(s), size and length 1 ..... VIP score ..... 2 ..... VIP score ..... 3 ..... VIP score ..... 4 ..... VIP score .....</i>	
<i>Allergies .....</i>	
<i>Name band insitu</i>	
<i>Patient own drugs, including TPN + a copy of the prescription chart.</i>	
<i>NBM as advised by NWTS – Date and time of last enteral intake .....</i>	
<i>Special feeds/ EBM placed in a cool bag</i>	
<i>Copy of notes, including discharge summary, plus specialist team’s referral letter (if appropriate), ACP (if relevant), observations, safeguarding documentation (if applicable), blood results and up-to-date drugs chart. Please ask the X-ray department to PACS over the images to the accepting centre or copy them onto a disc</i>	
<i>Patient specific items: Eg: hearing aids, religious items</i>	
<i>Parents aware: Name ..... Parents fit to travel and prepared for departure (minimal baggage only) <input type="checkbox"/></i>	
<i>Contact number(s) .....</i>	
<i>Any Safeguarding concerns .....</i>	

PICU level transfer	Level 1 and level 2 transfers	
<p><b>Patient stable for transfer:</b></p> <p><b>Airway</b> – Tube/ Tracheostomy secure <input type="checkbox"/></p> <p>Size tube ..... length .....</p> <p>Date of intubation or tracheostomy insertion/change.....</p> <p>Grade of airway.....</p> <p>Cuff checked <input type="checkbox"/> Full Tracheostomy box <input type="checkbox"/> N/A <input type="checkbox"/></p> <p><b>Breathing</b> - Ventilation stable <input type="checkbox"/></p> <p>Ventilator pressures .....</p> <p>O2 requirement .....</p>	<p><b>Patient stable for transfer:</b></p> <p><b>Airway</b> – Own <input type="checkbox"/> Tracheostomy secure <input type="checkbox"/></p> <p>Date of last tracheostomy insertion/change.....</p> <p>Grade of airway (if known) .....</p> <p>Cuff checked <input type="checkbox"/> Full Tracheostomy box <input type="checkbox"/> N/A <input type="checkbox"/></p> <p><b>Breathing</b> - stable <input type="checkbox"/></p> <p>Respiratory support .....</p> <p>O2 requirement .....</p>	
<p>Ensure patient is adequately sedated for transfer +/- muscle relaxed prior to NWTS arrival</p>	<p>Fluid Bolus – Preferably a bag of Plasmalyte 148 available in the patient’s bed-space ready for NWTS arrival and check</p>	
<p>Fluid Bolus – Preferably a bag of Plasmalyte 148 available in the patient’s bed-space ready for NWTS arrival and check</p>	<p>Bag of maintenance fluid ready for NWTS arrival and check</p>	
<p>Infusions – Sedation connected and running with enough for the duration of the transfer +/- boluses (concentration as discussed with NWTS). Also, any other infusions eg: metabolic infusions, insulin)</p>	<p>Infusions – Connected and running including with enough for the duration of the transfer +/- boluses (concentration as discussed with NWTS)</p>	
<p>Vital medications eg: antibiotics, antivirals, anti-epileptics which may be due mid-transfer, available in bed-space for NWTS arrival and check, then can be labelled with dosage, time due and over what duration</p>	<p>Vital medications eg: antibiotics, antivirals, anti-epileptics which may be due mid-transfer, available in bed-space for NWTS arrival and check, then can be labelled with dosage, time due and over what duration</p>	
<p>Bag of maintenance fluid ready for NWTS arrival and check</p>		
<p>Muscle Relaxant – NWTS default Rocuronium boluses, vial available in bed-space ready for NWTS arrival and check</p>		
<p>If on inotropes - new infusions ready (syringe only) plus enough for length of transfer</p>		
<p>Emergency drugs for transfer as discussed with NWTS</p>		